

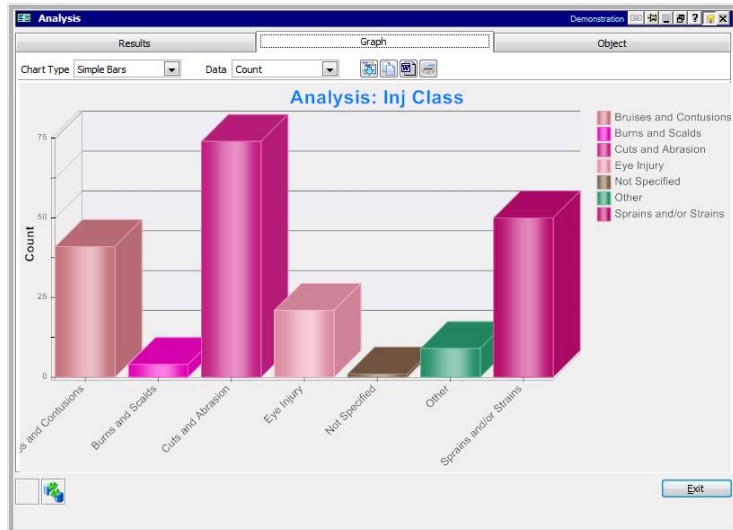
Information Revolution

The amount of information required for maintaining health and safety and HR records can be vast and the job of managing that information can be a headache for many organisations.

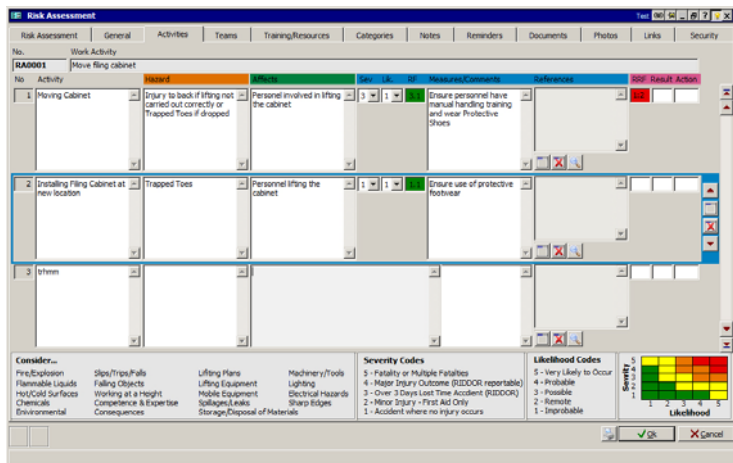
Getting to grips with the information overload often faced in businesses today is key to enabling managers to have the time to be pro-active in their job functions rather than acting as administrators, which in an increasingly cost-conscious world is a far better way to manage resources.

Data-Powered!

The Integrator suite of software from Castle is specifically dedicated to dealing with much of the admin tasks created by health and safety risk assessments, management of employee data and tracking of equipment and vehicles. Should things go wrong, there is help at hand with Integrator's accident management module and automatic RIDDOR reporting templates. Essentially, Integrator works with you to help create systems and data-handling fit for a company in today's tough business environment.



- Employee data
 - Medical Records
 - PPE Usage
 - Human Vibration Management
 - Risk Assessments
 - Accidents and Incidents
 - RIDDOR Reporting
- Coming soon...
- PAT Testing
 - MSDS Management
 - Hearing Conservation
 - Training Records



No.	Work Activity	Hazard	Effects	Sev	Lk	Measures/Comments	Substances	RIDDOR	Result Action
1	RA0001 Move filing cabinet								
1	Moving Cabinet	Injury to back if lifting not carried out correctly or Trapped Toes if dropped	Personal involved in lifting the cabinet	3	1	Ensure personnel have manual handling training and wear Protective Shoes			
2	Installing Filing Cabinet at new location	Trapped Toes	Personal lifting the cabinet	3	1	Ensure use of protective footwear			
3	them								

Getting Started

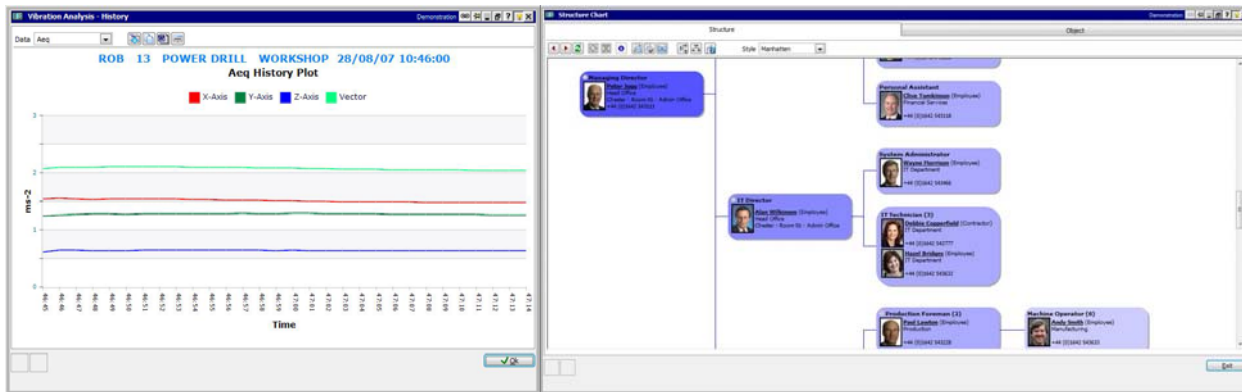
Setup of the system is simple and much of the data can be imported from a spread sheet so you can hit the ground running with all the employee data already at your finger-tips. You can then set-up any locations that people work in and import any tools that they work with or vehicles they might drive. From there, you're away. Creating risk assessments is simple and follows the HSE 5-step approach. You can assign PPE to a person, associate it with a risk assessment and a location., so you always know who should be using what!

It's Modular

You can have just the bits you need with Integrator as it is available in modules, so if you're only looking for a human vibration management system, then that's all you need to have. You could then bolt-on the risk assessment module if you like and that would link straight into the vibration data as well as manage all your risk assessments and share them with others in whatever form you like

Call us on 01723 584250 for a chat about how Integrator can help you!





Sharing is Caring

Throughout the Integrator system there is the opportunity to create files that can be shared with others. Whether that be a spread-sheet, a pdf or a database file, is up to you and it's all there at the click of a button. The ability to share information means that you can keep people up to speed even if they don't have access to the system—although there's no reason why they shouldn't as even the basic package comes with up to 10 concurrent users—that means anyone can have the system installed so long as only 10 people are using it at once. Optionally, you can have unlimited users for not much more!

Simplicity of 3

There are only 3 ways to view and input data so every screen you have to deal with is only going to be one of 3 types—this makes learning the system a breeze. When I tell you that one of those types is a calendar view, you will begin to see what that means. Once the data is in there, it can be reported in many ways and we think that is the right way round—it's the out-puts you want!

Just the Beginning

The simplicity of this system actually makes it quite simple to add new functionality, so we have plenty of plans for the future. This means that whatever you get now, can be added to and will be truly future-proof. New modules can be simply added in and all of this is done on-line so there's no messing about with disks!

Holding your Hand

The last thing we want is for you to struggle so support is available, which you can take for a limited time or have on an on-going basis. The system can also automatically update itself within your licence, so you don't have to worry about installing upgrades or fixes. Even if there is a problem, we can access your system remotely and do it all for you!

Give us a call on 01723 584250 to arrange a demo or have a chat!



Module Descriptions

System Manager

The system manager is the core program and essential to every part of the Integrator suite. Included with this package are a basic employee database for recording names, job title and other essential information and a general module, which is all about maintaining and administering the database and program.

Employee Module

To dramatically expand the functionality of Integrator as an HR package, the Employee module will store a plethora of employee data including driving licence information, photographs, roster information, payroll data and benefits. There is also a planner for viewing rosters and sickness, holiday, absence data. Organisation charts are automatically produced here from the position in the company.

Resources Module

Anything an employee might use in their work can be dealt with in the resources module. This can include vehicles, tools, mobile devices, laptops and plant and equipment. Not only physical resources, but subscriptions and memberships can be stored here.

Risk Assessment Module

Utilising the HSE 5 step risk assessment process, the module will create a risk assessment that is linked to the employees involved as well as any Personal Protective Equipment (PPE) they might need for a given task. These risk assessments are also linked to a given area or department of the business. Using this form of risk assessment means they are available for anyone to view and can be shared with all interested parties. It's also a simple task to create one and filing need no longer be a worry.

Vibration Management Module

Human vibration management is all about good record keeping and that can mean a lot of records! The Integrator Vibration management Module firstly links employees with tools that are available to them so that usage forms can be created with the tools already there. The usage times can then be put back into the database and viewed as a calendar, instantly highlighting any days where there has been over-exposure.

Accidents and Incidents Module

Monitoring accidents and near misses is critical in health and safety and vital to an organisation when planning actions to reduce occurrences. This module provides in-depth analysis of any accidents or incidents and will store all the information pertaining to any investigation, including documents, pictures and even video! Furthermore, should there be the need for a RIDDOR report, the software will generate this for you and keep a record linked to all the relevant sections of the database.

PPE Module

Part of the problem with PPE is often the monitoring and paperwork. Integrator takes care of this and allows PPE to be issued and monitored in relation to employees, areas of the factory, departments and employees—all you need to do then is make sure it's used!

Medical Records Module

The title of this module says most of what you need to know. Occupationally relevant medical records can be securely kept for as long as is needed. The module, like any other will store documents and pictures as well as detailed records of any medical history relating to a particular employee. This information can then be fed back into risk assessments to ensure the system is working!

Coming soon...

Training Module

Detailed training records provide important feedback to supervisors and managers, especially when this relates to qualifications which are pre-requisite to certain tasks. This information is linked directly to the employee, but also links into any relevant tasks and risk assessments.

Noise Management Module

Noise management module allows exposure data to be recorded with an employee and links into the risk assessment module as well as detailing noise sources and hearing protection selection data used as evidence that the correction PPE is being used.

Materials Safety Datasheets (MSDS) Module

Completing datasheets for the use of hazardous materials as described in the Control of Substances Hazardous to Health (COSHH) Regulations 2005 can be a thankless task. We at last you can now put that work to good use as these datasheets can relate directly to a risk assessment as well as a department or geographical location and all stored electronically, so it there for keeps!

To the Safety, Health and Environment Professional...

Check our FREE seminars on Health and Safety, Environmental Monitoring and Plant Maintenance. Visit our website for an up to date list of venues and dates to find a seminar near you. These are genuinely FREE sessions and are packed with up to the minute knowledge and information. All we ask is that if you like it, you consider us next time you have anything we might be able to help you with.

Dedicated to professionals in Health and Safety, Environmental Compliance and Plant Maintenance Engineering, Castle set out to help you in a way that suits you best. We can provide or rent equipment, training and backup support or we can carry out work on your behalf, or we can even mix it up to suit



- Measuring and Monitoring Instruments
- Equipment Rental
- Database and Data-management Software
- Training Courses and In-house Provision
- Calibration and Repair of Monitoring Equipment
- Consultancy for Health, Safety, Environment and Engineering Solutions
- Online Knowledge

HEALTH AND SAFETY

Compliance with legislation and mitigation of claims is really what health and safety is about for most companies. That is how we are set up to help you; Our training courses are all geared to that end as is any equipment we might supply or rent to you. If you need us in person, we'll be there too! Call NOW on 01723 584250 and get your health and safety compliance on-track the way you want to do it! There are many issues you might like us to have a look at



- Noise and Vibration at Work
- Audiometry
- HAVS Health Surveillance
- Health Screening
- Air Sampling and Gas Detection
- Indoor Air Quality
- Airflow
- Portable Appliance Testing (PAT)
- General Compliance and Risk Assessment

ENVIRONMENTAL COMPLIANCE

In an increasingly sensitive atmosphere to environmental issues, businesses have to be careful. Neighbours are increasingly aware of their 'right' to complain and the environmental agencies are looking for industry to clean up its act. Simply call us on 01723 584250 if you have any environmental compliance issues and we will work with you to find the best way forward.

- Noise for Planning
- Complaint Management
- Ground-Bourne & Building Vibration
- Stack-Emissions Monitoring
- Environmental Air Sampling
- Water Quality Testing



Castle Group Limited,
Salter Road, Scarborough Business Park, Scarborough, North Yorkshire, YO11 3UZ, United Kingdom.
Telephone: +44 (0)1723 584250 Facsimile: +44(0)1723 583728 email: sales@castlegroup.co.uk
www.castlegroup.co.uk



MAINTENANCE AND DIAGNOSTICS

Production plant needs maintenance and if this can be done only when needed, then cost savings can be huge. Condition monitoring offers the ability carry out predictive maintenance so shut-down is only when you plan it and only when it's needed. It is very simple to work out if this is the right approach for your business, so give us a call on 01723 584250 so we find out how much you could save!

- Vibration Monitoring Systems
- Vibration Meters
- Temperature Monitoring System
- Thermometers
- Thermal Imaging
- Diagnostic Vibration Analysis
- Tachometers
- Inspection Endoscopes



Services

Castle Training Academy

Competence and Compliance training is essentially all about obtaining the knowledge and skills required to get the job done. This is precisely how Castle courses are set out, with a high degree of practical 'hands-on' experience mixed with some background theory and a lot of job-specific information and discussion. If this doesn't whet the appetite, then there is also a fully inclusive dinner on the first night – perfect for getting to know some of your peers! You can see a full list of courses on our website.

- Health and Safety Compliance Courses
 - Noise, Vibration, COSHH, Asbestos
- Health Surveillance Courses
 - Audiometry, Lung Function, HAVS
- Environmental Monitoring Courses
 - Noise, Vibration, Air Quality
- Diagnostic Engineering Courses
- Maintenance and Monitoring Courses

In-house and Bespoke Training

The benefits of in-house training can be extensive. Training can be tailored to your company, the timing can be made to suit your needs, you get to keep your staff on-site and you can train many people at one go!

You can pick any of our standard courses, a shortened version as an awareness session or a toolbox talk or you can design your own course covering a large range of topics. Visit our website for a list of ideas!

Castle Consultancy

Sometimes, the comfort of using an independent expert can be extremely valuable, whether that be for short-term help, Engineering project work, or an on-going support contract. Castle consultants are always at the top of their game and are waiting to hear from you. Have a look at our website or call on +44 (0)1723 584250.

- Noise and Vibration
- COSHH Assessments
- Environmental Monitoring
- Expert Witness
- Diagnostic Engineering
- Engineering Control Solutions
- Risk Management
- Health Surveillance Services
- Health and Safety 'Department' Support Service



Castle Care

Maintaining calibrations on measuring equipment is absolutely essential to the integrity of your data. At Castle, we can calibrate virtually anything you have that can measure. We pride ourselves in fast-as-possible turnaround times and can normally give up-front prices for almost any equipment. Whether you have an anemometer, or a 'zero-g' accelerometer, then call us for a price on 01723 584250.



- If it Measures, we'll Calibrate it
- UKAS Certificates Available
- 3-levels of Calibration

Equipment Types Covered

Air quality meters	Force meters	Strain gauges
Air sampling pumps	Gas Detectors	Tachometers
Air sampling calibrators	Hygrometers	Thermometers
Anemometers	Light meters	Thermo-hygrometers
Audiometers	Manometers	Thickness meters
Balances/Scales	Moisture meters	Timers
Barometers	Noise meters	Vibration meters
Dosemeters	Pressure meters	Vibration analysers
Electrical test equipment	Sound level meters	Weighing equipment

Castle Contract

If peace of mind for equipment calibrations is important to you – and it should be, then check out our contract calibration deals. We will give you discounted, fixed-annual-pricing for selections of equipment and we will undertake to ensure calibration is maintained to your schedule. This is designed to take all the hassle out of equipment calibration.

Maintain Instrument Calibrations
Hassle-Free Administration
Discounted Calibration Fees
Single-Source Supplier

Castle Rent

There are many ways to own measurement equipment and rental is a great way to NOT have the problems of capital equipment lying around gathering dust. If you need a short term solution, additional equipment to boost your capabilities or if contract-based tax deduction is important, then Rental could well be the way to go. Go to our website to find the huge range of equipment we have available.

- Easy on Cash-Flow
- Short or Long Term Rentals
- Let the Taxman Pay on Contracts
- Try Before You Buy
- 4 weeks for the Price of 3!
- No On-going Maintenance

We'll Source Any Equipment for You!

www.castlegroup.co.uk



Castle Group Limited,
Salter Road, Scarborough Business Park, Scarborough, North Yorkshire, YO11 3UZ, United Kingdom.
Telephone:+44 (0)1723 584250 Facsimile:+44(0)1723 583728 email: sales@castlegroup.co.uk
www.castlegroup.co.uk

